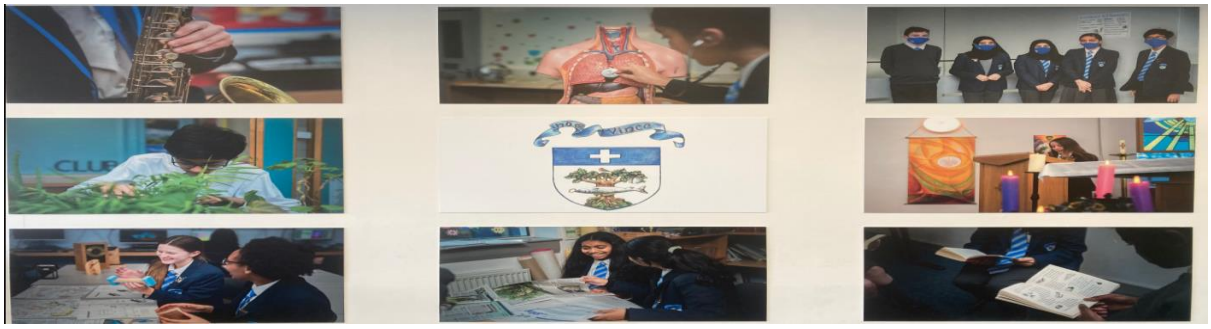
Holyrood Secondary School

School Handbook

2022-23



Welcome to Holyrood Secondary School

I would like to welcome you and your child to our school handbook.

This handbook, which is published in line with the Council's guidelines, contains a range of information that you might find helpful. It will also give you a flavour of the education we offer our young people and the vibrant life of our school. Please do not hesitate to contact the school or check the school website if you need more information: https://holyrood-sec.glasgow.sch.uk/

One of the drivers of improvement in the national Improvement Framework for Scotland is parental engagement. For Holyrood Secondary School, the success of our school relies on our partnership with our parents and carers. You are very important people and we want you to be completely clear on the vital part you play in your child's education. We can't deliver the success we want for our young people without our parents.

Our handbook is the start of our relationship with you. We hope you enjoy reading it. More than that, we want you to feel part of our school right from the very start. You will see the massive range of different activities which make up the everyday life of Holyrood Secondary and we hope that you will see where you will be able to get involved and contribute to the success of the activities and of your child.

We are very proud of our young people and we are very proud of our school. We look forward to welcoming you into our school community.

Your child's learner journey starts with our school handbook. We look forward to developing our partnership with you to ensure that it is the most successful journey possible leading to an exciting destination at its conclusion.

We encourage parents to take an active interest, not just in the progress of their own child, but also in the life of the school as a whole. We have an active Parent Council who work in partnership with the school for the benefit of our young people. More information on our Parent Council can be found here:

https://holyrood-sec.glasgow.sch.uk/parents/parent-council/

Sharon Watson

Mrs Sharon Watson (Head Teacher)

Holyrood RC Secondary School

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THE HOLYROOD SCHOOL PRAYER

God Our Father
You gave us Your only Son
who died on the Cross to save us.

Show us how to conquer all that harms us by the power of His Cross.

Help all of us in Holyrood to grow together as Your family.

Help us to work hard to achieve our goals within school and in the outside world
so that we might have our reward in Heaven.

We make this prayer with Mary our Mother and through Christ Our Lord.
Amen

School Information

Contact Details:

Holyrood Secondary School
100 Dixon Road
Glasgow
G42 8AU
Phone: 0141-582-0120

Email: Headteacher@holyrood-sec.glasgow.sch.uk
Website: https://holyrood-sec.glasgow.sch.uk/
Twitter: @HolyroodSec

Background information:

- Co-educational school

- Denominational school - Roman Catholic
- Stages taught: S1-S6
- Current Roll: 2103

School Staff

A full list is available on the school website and parents will be updated on any changes as required.

ttps://holyrood-sec.glasgow.sch.uk/wordpress/wp-content/uploads/2020/06/Staff-List-2020-21.pdf

The leadership team is as follows:

Headteacher:	Mrs S Watson
School Chaplain:	Monsignor Murray
Depute Head Teachers:	Ms M Gardner (S1)
	Mrs S McMahon (S2)
	Mrs M Brady (S3)
	Mr A Dastey (S4)
	Mr S Quinn (S5)
	Mr J Roy (S6)

Moving from Primary to Holyrood Secondary School

We recognise that the move from primary to secondary is a very important event for young people. We have a close and effective partnership with each of our 10 partner primary schools. This ensures that the Transition from primary to secondary is as smooth as possible for young people. We meet regularly with our Primary colleagues to plan and implement a wide range of events and activities which support the young people and their families in the Transition to secondary.

Associated Primary Schools

Holy Cross Primary School 316 Calder Street, G42 TEL: 423 2538

Our Lady of The Annunciation 80 Friart on Road, G43 TEL: 637 7457

St. Albert's Primary School 36 Maxwell Drive, G41 SDU TEL: 429 1983

St. Brides Primary School 83 Craigie Street, G42 Tel: 423 7733

St. Brigid's Primary School 4 Glenmore Avenue, 042 OEH TEL: 647 3952

St Conval's Primary School 140 Shawhill Road, G43 Tel: 632 0745

St. Fillan's Primary School 20 Crompton Avenue, G44 Tel: 633 0566

St Francis Primary School 430 Old Rutherglen Road, G5 OPA TEL: 429 3687

St. Mirin's Primary School 260 Carmunnock Road, G44 TEL: 637 7455

We welcome families from out-with our area. Families living out-with the school catchment area are welcome to make a placing request to attend Holyrood R.C. Secondary School. Prospective parents are welcome to visit the school and should contact the school office.

Further information is available on:

Enrolment: https://www.glasgow.gov.uk/index.aspx?articleid=18426

The School Day at Holyrood Secondary School

Monday	Tuesday	Wednesday	Thursday	Friday
Period 1 8:45 - 9:35am	**Period 1** 8:45 - 9:35am	**Period 1** 8:45 - 9:35am	**Period 1** 8:45 - 9:35am	**Period 1** 8:45 - 9:35am
Period 2 9:35 - 10:25am	**Period 2** 9:35 - 10:25am	**Period 2** 9:35 - 10:25am	**Period 2** 9:35 - 10:25am	**Period 2** 9:35 - 10:25am
Period 3 (S2, S3, S4) 10:25 - 11:15am	**Period 3 (S2, S3, S4)** 10:25 - 11:15am	**Period 3 (S2, S3, S4)** 10:25 - 11:15am	**Period 3 (S2, S3, S4)** 10:25 - 11:15am	**Period 3 (S2, S3, S4)** 10:25 - 11:15am
Interval (S1, S5, S6) **10:25-10:35am**	**Interval S1, S5, S6** **10:25-10:35am**	**Interval S1, S5, S6** **10:25-10:35am**	**Interval S1, S5, S6** **10:25-10:35am**	**Interval S1, S5, S6** **10:25-10:35am**
Interval (S2, S3, S4) **11:15 - 11:30am**	**Interval (S2, S3, S4)** **11:15 - 11:30am**	**Interval (S2, S3, S4)** **11:15 - 11:30am**	**Interval (S2, S3, S4)** **11:15 - 11:30am**	**Interval (S2, S3, S4)** **11:15 - 11:30am**
Period 3 (S1, S5, S6) 10:40 - 11:30am	**Period 3 (S1, S5, S6)** 10:40 - 11:30am	**Period 3 (S1, S5, S6)** 10:40 - 11:30am	**Period 3 (S1, S5, S6)** 10:40 - 11:30am	**Period 3 (S1, S5, S6)** 10:40 - 11:30am
Period 4 11:30 - 12:20pm	**Period 4** 11:30 - 12:20pm	**Period 4** 11:30 - 12:20pm	**Period 4** 11:30 - 12:20pm	**Period 4** 11:30 - 12:20pm
Period 5 (S2, S3, S4) 12:20 - 1:10pm	**Period 5 (S2, S3, S4)** 12:20 - 1:10pm	**Period 5 (S2, S3, S4)** 12:20 - 1:10pm	**Period 5 (S2, S3, S4)** 12:20 - 1:10pm	**Period 5 (S2, S3, S4)** 12:20 - 1:10pm
Lunch (S1, S5, S6) **12:20-13:10pm**	**Lunch (S1, S5, S6)** **12:20-13:10pm**	**Lunch (S1, S5, S6)** **12:20-13:10pm**	**Lunch (S1, S5, S6)** **12:20-13:10pm**	**Lunch (S1, S5, S6)** **12:20-13:10pm**
Period 5 (S1, S5, S6) 1:10-2:00pm	**Period 5 (S1, S5, S6)** 1:10-2:00pm	**Period 5 (S1, S5, S6)** 1:10-2:00pm	**Period 5 (S1, S5, S6)** 1:10-2:00pm	**Period 5 (S1, S5, S6)** 1:10-2:00pm
Lunch (S2, S3, S4) **1:10 – 2:00pm**	**Lunch (S2, S3, S4)** **1:10 – 2:00pm**	**Lunch (S2, S3, S4)** **1:10 – 2:00pm**	**Lunch (S2, S3, S4)** **1:10 – 2:00pm**	**Lunch (S2, S3, S4)** **1:10 – 2:00pm**
Period 6 2:00 - 2:50pm	**Period 6** 2:00 - 2:50pm	**Period 6** 2:00 - 2:50pm	**Period 6** 2:00 - 2:50pm	**Period 6** 2:00 - 2:50pm
Period 7 2:50 - 3:40pm	**Period 7** 2:50 - 3:40pm	**Period 7** 2:50 - 3:40pm		

School Holidays 2021-2022

Details of holiday dates are available on the Glasgow City Council website:

https://www.glasgow.gov.uk/index.aspx?articleid=17024

Pupil Attendance/Absence

Within Holyrood Secondary School good attendance is encouraged at all times to ensure pupil success. Parents are asked to advise if their son or daughter is going to be absent. This should be done as early as possible on the first day of absence. If the young person is going to be absent for some time, it would be helpful to know at the earliest opportunity. The school uses daily text messaging to inform parents and carers of a young person's absence if no contact is made.

All unexplained absence is investigated by the school and appropriate action taken. All calls must be made to the Pupil Absence Reporting Line on 0141 582 0120. The line is open between 08.00 -15.30 Monday to Friday.

More information can be found in the following Circular: **Included, Engaged and Involved: A Positive Approach to the Promotion of Attendance in Glasgow Schools**
http://www.goglasgow.org.uk/content/UserGenerated/file/2020/MC5/MC%2005a%20A%20Positive%20Approach%20to%20the%20Promotion%20of%20Attendance%20Glasgow%20School___.pdf

Medical & Healthcare

Nurses from the NHS visit at various times during the year for routine health checks, vaccinations and medical examinations. Parents and carers are kept informed by letter.

If a young person becomes ill during the course of the school day, he/she will be sent/taken to the medical room on the Admin. Corridor. Here they will be cared for by one of our First Aid Staff who will make a decision on whether to contact parents/carers and make arrangements for them to be sent home.

Please ensure that you keep the school informed of all contact details.

Parents and carers should inform the school (usually The Pastoral Care Teacher) of any medical requirements relating to their child. If a young person requires medication during the school day, parents must complete the appropriate medical form. This is available on request from the school office.

Emergencies

We make every effort to maintain a full educational service, but on some occasions circumstances arise which lead to disruption. Schools may be affected by, for example, severe weather, temporary interruption of transport, power failures or difficulties of fuel supply.

In such cases, we shall do all we can to let you know about the details of our closure or re-opening by using letters, texts (group call), school website, twitter and the local media.

School Dress Code

Our school uniform promotes a real sense of school identity, shared values, self-confidence and a shared sense of community. The uniform is actively supported by our pupils, parents and the Parent Council and is of great benefit to our young people.

The school uniform is:

- **a navy blue blazer with school badge;**
- **a school tie;**
- **a white school shirt/blouse;**
- **grey skirt/grey trousers;**
- **black shoes.**
- **A School Hoody (‘Roody’) light grey, charcoal, navy**

The school tie and badge are available from the school office at a cost of £5 & £6.

PE Kit

All pupils participate in Physical Education regularly. To participate fully they should bring suit able clothing and foot wear specifically for P.E. lessons. We strongly encourage all pupils to wear a uniform P.E. kit. This is a white T-shirt and blue/ black short s or joggers, swimming costume or swimming short s for lessons in the swimming pool. If a pupil is for any reason unable to participate in the P.E. lesson, then a Parental Note should be provided, however, the pupil should bring in their P.E. kit and they will be given some light tasks to do such as timing, refereeing, helping out with equipment.

Uniform can be purchased from local retailers or online from Logoxpress:

https://www.logoxpres-schoolwear.co.uk/

Uniform: https://holyrood-sec.glasgow.sch.uk/our-school/uniform/

Clothing & Footwear Grants

Parents/Carers receiving Income Support, Job Seekers Allowance (Income Based), Working Tax Credit (with a total annual income of less than £15,050*), Housing Benefit, or Council Tax Benefit will normally be entitled to monetary grants for footwear and clothing for their children. Information and application forms may be obtained from schools and at:
Clothing Grants: https://www.glasgow.gov.uk/index.aspx?articleid=17885

School Meals

Our school provides a lunch service which offers a variety of meals and snacks within The Fuel Zone. A breakfast and mid-morning service is also available within The Fuel Zone. Special diets for children with medical requirements can be provided. Please inform the school office. Young people who prefer to bring packed lunches are accommodated in the Fuel Zone, the yard and the Patio area..

Children and young people of parents/carers receiving Income Support, income-based Job Seekers Allowance, Working Tax Credit (where income is less than £6,420*), Child Tax Credit only (where income is less than £15,910*) and income-related Employment and Support Allowance are entitled to a free midday meal. Information and application forms for free school meals may be obtained from schools and at https://www.glasgow.gov.uk/index.aspx?articleid=17885

Transport

The education authority has a policy of providing free transport to all young people who live out-with a certain radius from their local school by the recognised shortest walking route. This means that the provision of transport could be reviewed at any time. Parents/Carers who consider they are eligible should obtain an application form from the school or at https://www.glasgow.gov.uk/index.aspx?articleid=17882

Communication with Parents Group

At Holyrood Secondary School we strongly encourage all parents/carers to become involved in the formal education of their young people. We believe that the parent/carer is the first educator of the young person and as such it is crucial that we develop clear channels of communication and positive relationships to support this partnership. We are always ready to listen to suggestions for new ways of stimulating parental interest. We contact and involve parents/carers in many ways. For example:

Text Messages/ GroupCall Xpressions App – *Can be downloaded for free from Apple App Store* We often communicate through texts / Group Call.

School website – Our school website contains a great deal of information about the school. It is a good idea to check this regularly. https://holyrood-sec.glasgow.sch.uk/

Newsletters – These will be sent out to keep parents and carers informed about the work of the school. Also available on school website:

https://holyrood-sec.glasgow.sch.uk/news-and-events/newsletter/

Letters – further information which requires a response may be sent out in letter form. These are sometimes issued to the young people.

School Twitter Account - Our school Twitter account @HolyroodSec is used to celebrate achievement and share what is happening in our school. The @HolyroodSec will allow you to also find specific department Twitter pages

Holyrood MySchoolApp- We are now using the mySchoolApp as part of our commitment to communicate with parents and carers, in a way that fits in with your life. More details and advice on how to download the mySchoolApp can be found at:

https://holyrood-sec.glasgow.sch.uk/our-school/school-app/

Parent Evenings Booking System (PEBS): Allows you to book appointments for parents evenings with your sons/daughters teachers online. You will find instructions on: https://holyrood-sec.glasgow.sch.uk/parents/parents-evening-booking-system/

Home Learning: Information on how to access Home Learning through SHOBIE & Microsoft Teams can be found using the following link:

Teams

Showbie

Meetings

Parents and carers are welcome in the school to discuss any aspect of their child's development and progress. To avoid disappointment, it is advisable to make an appointment. There are various opportunities throughout the year when parents can discuss their child's progress with school staff. Parents and carers are welcome at other events throughout the school year e.g. workshops, information evenings, our annual celebrating success ceremony, religious and other assemblies. The school newsletter and website will keep you informed.

Strong communication links between home and school ensure parents and carers are confident to address any concerns they may have about their child's education with Pastoral Care staff and the Senior Leadership Team. You will find more information about who to contact here:

https://holyrood-sec.glasgow.sch.uk/wordpress/wp-content/uploads/2020/06/Handbook-Who-do-I-speak-to.pdf

Emergency Contact Information

At the start of each school session, parents and carers will be issued with the annual data check form. Please ensure that this is completed and returned to the school. It is also important that you let us know if there are changes to your telephone number(s) or to those of your emergency contacts throughout the year. Please inform the school office immediately if there are any changes to your contact details.

Data Protection – use of information about children and young people and parents/carers

We collect information about children and young people attending school (and also about parents/carers, emergency contacts etc. provided in the a18nnual data check) to allow us to carry out the Council's functions as the education authority for the City of Glasgow. This may sometimes involve releasing personal information to other agencies and other parts of the Council, particularly in relation to child protection issues or criminal investigations, and it may also be used for research purposes (see the link below for more details regarding this).

Information held by the school is, in legal terms, processed by Glasgow City Council. The Council is registered as a data controller under the Data Protection Act 1998 (number Z4871657) and all personal data is treated as confidential and used only in accordance with the Data Protection Act and the Information Use and Privacy Policy approved by the City Council. For more information on how we use personal information, or to see a copy of the Information Use and Privacy Policy, see:

https://www.glasgow.gov.uk/index.aspx?articleid=18010

Appointments During School Hours

If your child has an unavoidable appointment, please give them a letter for their Pastoral Care teacher to ensure that they have permission to be absent from class. The Pastoral Care Teacher or Year Head will provide the young person with a **Class Exemption Slip** which they should keep with them until you return to school. This should be returned to the Office when they return to school.

Pupils who are under 16 must be accompanied by a responsible adult when leaving school during the day. Parents/ Carers should arrange to collect pupils from reception when they have appointments. Young people may not leave school during the day without a **Class Exemption Slip.**

Comments & Complaints

In Holyrood Secondary School we aim to have positive relationships across our school community. However, if you have a comment or complaint about any aspect of school life, please contact the Head Teacher in the first instance: Headteacher@holyrood-sec.glasgow.sch.uk

Glasgow City Council complaints procedures are available:

https://www.glasgow.gov.uk/index.aspx?articleid=16133

Customer Care Team

Customer & Business Service

Glasgow City Council

City Chambers

Glasgow G2 1DU

Tel: 0141 287 0900

e-mail: customercare@glasgow.gov.uk

Curriculum

Curriculum for Excellence 3-18

Curriculum for Excellence was introduced to raise standards of learning and teaching for all 3 to 18year olds. It aims to help prepare children and young people with the knowledge and skills they need in a fast-changing world. As part of Curriculum for Excellence, all children from pre-school to the end of S3 will receive a rounded education known as a Broad General Education (BGE). Curriculum for Excellence is all about bringing real life into the classroom and taking lessons beyond it.

In line with their Curriculum for Excellence entitlement, pupils learn in all 8 curricular areas until the end of S3.

Expressive Arts	Health & Wellbeing	Languages	Mathematics
Religious & Moral	Sciences	Social Studies	Technologies

There is also a focus on developing literacy and numeracy skills across every subject area as well as Skills for Learning, Life and Work as young people prepare for their adult lives. In addition, learning takes place in the following ways:

- Learning through the ethos and life of the school
- Opportunities for personal achievement

There is some personalisation and choice within the 8 curricular areas in S2 and 3 and information on our curricular map and senior phase pathways can be found on our school website here:

https://holyrood-sec.glasgow.sch.uk/wordpress/wp-content/uploads/2020/06/Copy-of-Holyrood-Curriculum-Map-2020.pdf

The Senior Phase (S4-S6)

The senior phase offers opportunity for specialisation leading to qualifications. Young people will have a wide range of opportunities to experience learning and achieve qualifications to the highest possible level during their senior phase. At Holyrood Secondary School pupils embark upon 6 subjects (one year courses) at the start of S4, and 5 Subjects at the start of S5. In S6 the young people will normally take between 3-5 subjects depending on their level of study. More information on our senior phase model can be found on our school website and we also hold annual information evenings to outline our senior phase pathways.

Throughout S3, there is a programme of pupil support to assist pupils and their parents and carers with course choices for S4 and S5. The pupil support programme seeks to advise pupils about:

- The range of courses available
- The pupil's own aptitudes, interests, strengths and weaknesses
- The importance of individual subjects
- Entrance qualifications & career opportunities

In advising the young people about course choices, we adhere to national guidelines and ensure that their choices result in the best chance of success for each individual.

In collaboration with the Scottish Qualifications Agency (SQA), we will assess National 1-4 qualifications. Individual courses at National 1-4 levels will not be graded but marked overall as pass or fail. Courses at National 5, Higher and Advanced Higher levels will continue to include work assessed by the school, but for these qualifications, students will also have to pass an additional assessment

(usually a question paper or assignment) which will be marked externally by SQA. Arrangements are currently being reviewed in light of the Covid Pandemic.

The SQA website www.sqa.org.uk/cfeforparents contains useful information to help you understand national qualifications.

Courses available in S6

As an inclusive school, we aim to meet the needs of all pupils in S6. We have strong partnerships with local colleges, universities and employers. It is extremely important that senior students set challenging and realistic targets. Opportunities for personal development continue within and beyond the taught curriculum. S6 in particular offers senior pupils a range of opportunities to build leadership, communication and team working skills through involvement in a wide range of school and community events.

Digital Learning:

All young people in Holyrood Secondary receive an iPad. The iPad is a resource which enables them to get more out of your school day. The young people must remember to bring the device with them to school and they must ensure that it has at least 80% charge available. The iPad will also support home learning. This is especially important as we will increasingly rely on digital learning as we adapt our practice in light of the covid pandemic.

Charging stations are available at various locations around the school.

The iPad will require software updates and the young people must take responsibility for this by regularly going to the settings icon and checking the 'general' tab and the software tab to confirm their device is up to date. Please note that this will NOT happen automatically as CGI have disabled this option within their management system.

Pupils must keep a note of ALL passwords for their device:

Lockscreen passcode
AppleID password
Glow email password
Desktop/proxy username & Password

Digital Ambassadors:

Our Digital Ambassadors are happy to help with iPad issues, which may be something as simple as asking how an app works or solving an issue with proxy. The **Ambassadors will set up a Help Desk and a "Genius Bar" in the FuelZone. (**Monday—Thursday at lunchtime).

Religious Observance

As a Catholic school, Gospel Values underpin the identity and nature of our School. Holyrood's inclusive ethos welcomes those of the Catholic faith, those of other faiths and those of none. Our community values and promotes respect for all cultures, beliefs, and interfaith dialogue.

We take pride in our strong partnership with parents and with parishes. Together we are committed to the formation of the whole person; developing God given talents, promoting and deepening Gospel values through opportunities to deepen spiritual formation and the promotion of social justice through witnessing faith in action, at a school level, locally, and globally.

All pupils receive 2 periods of Roman Catholic Religious Education (RCRE) from S1 – S6. The robust curriculum, **This is Our Faith**, ensures that young people can: develop their knowledge and understanding of Catholic faith, nurture respect for other Christian traditions and world faiths, experience opportunities for spiritual growth, acquire the skills of reflection, discernment and moral decision-making and commit to beliefs, values and actions in a positive response to God's invitation to faith.

In S5/S6, on top of core RE, young people can choose to study Religious, Moral, Philosophical Studies (RMPS) at Higher level. This Higher encompasses, World Religion, Morality and Belief and Religious, Philosophical Questions.

The **Caritas Award** is open to all pupils in S6 and is awarded by the Scottish Catholic Education Service (SCES). The Caritas Award encourages and promotes the on-going faith journey of young people.

Useful websites:

Scottish Catholic Education Service: https://sces.org.uk/

The Chaplaincy Team

The Chaplaincy Team comprises the School Chaplain, Father John Carroll, The Headteacher, The PT R.E., members of staff and senior pupils and is actively involved in supporting the teaching of our Religious Education programme and in catering for the general pastoral and spiritual needs of pupils, parents and teachers.

Events/activities include:

• Celebration of Mass on Monday and Thursday morning each week in the School Oratory at 8.25 am
• S1 Service of Welcome for pupils and parents
• S6 Leavers' Celebration
• S1 and S6 Retreats
• Masses for S4, S5 and S6 preceding SQA examinations
• Celebration of liturgical events throughout the year: Feast Days and Holy Days of Obligation, Advent, Christmas, Lent, Holy Week, Easter, the month of the Holy Souls
• Services for Staff, e.g. Mass of Remembrance, Mass on in-service days, Lent and

We would greatly appreciate the support of parents and carers in encouraging the young people to participate in the activities outlined above to help them to grow spiritually as well as academically.

Assessment & Reporting

All young people are assessed both formally and informally throughout the school year. This allows young people and their teachers to identify their strengths and areas for improvement. A variety of assessment methods are used to enable staff to pass on information to parents and carers about the progress of their child. Assessment records are kept by teachers and form the basis of discussion at parents' meetings throughout the year.

Dates of all parents' meetings and the schedule for issuing written monitoring and tracking reports is included in the school calendar which is available on the school website (https://holyrood-sec.glasgow.sch.uk/news-and-events/calendar/). If you have any concerns about your child's progress do not hesitate to contact their Pastoral Care teacher at any time.

Support for Pupils

The school has a duty to ensure that all pupils have equal access to the curriculum, with appropriate support for their needs if required. This applies to the content of lessons, teaching strategies and minor adaptations to the school environment. There are a wide range of factors which may act as a barrier to learning. We are committed to working closely with parents and carers to ensure that they are fully involved in any decisions about support for their children's needs.

Any parent or carer seeking further advice regarding this policy should contact the Headteacher in the first instance. Further information relating to additional support needs is available on the Glasgow City Council website –

https://www.glasgow.gov.uk/index.aspx?articleid=18941

Information on the Glasgow City Councils' Parental Involvement Strategy can also be found at https://www.glasgow.gov.uk/index.aspx?articleid=17870

Pupil Support Staff

All staff in Holyrood Secondary School have a clear responsibility for the welfare of young people. In addition, all young people are given a Pastoral Care teacher on entering the school. This provides a vital link between home and school as the pastoral care teacher has an 'all-round' picture of a pupil's progress and general health and well-being. In most cases, a parent's first point of contact with the school will be the pastoral care teacher.

We are fully committed to meeting the needs of all pupils and hold regular meetings at which we plan for those who might benefit from additional support. Full discussion is held with parents and carers and outcomes are planned and agreed in partnership.

https://holyrood-sec.glasgow.sch.uk/wordpress/wp-content/uploads/2020/06/Handbook-Who-do-I-speak-to.pdf

Supporting Young Carers

'Young Carer' is a term used to describe a young person with a caring responsibility up to the age of 18. A Young Carer could be providing care for a family member who is ill, has a disability, mental illness or suffers from alcohol or substance abuse. Holyrood works closely with the South East Carers Centre to raise awareness of young carers in our school and to improve the support we give to our young carers.

Our programme of support includes:

• Information presented at assemblies

• Follow-up lessons in PSE

• One to one support sessions with staff from the South East Carers Centre

• A focus group within the school, led by young carers

• Phone call permission cards

• Pastoral support from the school Chaplain

If you feel your child is a Young Carer then you should contact your child's pastoral care teacher.

For further information, please contact Miss Madden in Pastoral Care or contact the South East Carers Centre directly on 0141 423 0728.

Useful Websites:

www.youngminds.org.uk/for_parents/worried_about_your_child/young_carers

http://www.goglasgow.org.uk/Pages/Show/2199

Child Protection

At Holyrood we strive to create and maintain a positive ethos and climate which actively promotes child welfare and a safe environment by:

- ensuring that children are respected and listened to
- ensuring that programmes of health and personal safety are central to the curriculum

- ensuring that staff are aware of child protection issues and procedures, and are updated on a regular basis
- ensuring that all children are aware of their rights with regard to their own personal safety and that they know what to do if they have any concerns
- establishing and maintaining close working relationships and arrangements with all other agencies to make sure that professionals collaborate effectively in protecting children.

Any member of staff who has concerns regarding the welfare or safety of any young person, would report these concerns to the Child Protection Officer **(Mrs M Brady DHT)**, or the young person's Pastoral Care Teacher, or a member of the Senior Leadership Team. After judging that there may be grounds for concern regarding the welfare or safety of any pupil, the CPO would advise the duty senior social worker at the local social work services area office of the circumstances. We also look to support the young person through the process and beyond.

Promoting Positive Relationships (Standards for Success)

In Holyrood Secondary, Standards for Success (SfS) has been developed to support all staff and young people by ensuring greater consistency across the school in promoting the high aspirations, the beliefs, and the levels of engagement which are key to success in school and in life.

Positive relationships and mutual respect between staff and young people play a central role in enabling all within our school community to achieve their very best. With this in mind, Standards for Success provides clear expectations, core principles and procedures which allow positive relationships to flourish. These expectations and core principles, developed in consultation with teachers and young people, serve to guide us all towards making choices which impact positively on learning, achievement, and on building a strong sense of community in which all can thrive.

https://holyrood-sec.glasgow.sch.uk/wordpress/wp-content/uploads/2020/06/Standards-For-Success-_PROCEDURES.pdf

https://holyrood-sec.glasgow.sch.uk/wordpress/wp-content/uploads/2020/06/Standards-for-Success-Rationale-ABC.pdf

https://holyrood-sec.glasgow.sch.uk/wordpress/wp-content/uploads/2020/06/Pupil-Expectations.pdf

Homework

Regular, effective homework is an important part of the school day. To this end, every young person in the school has been provided with a Homework Diary/Planner. Parents and carers are asked to check this on a regular basis. Homework has many advantages:

- It reinforces work done in class
- It develops good study habits and a sense of personal discipline

- It develops areas of interest that can be followed up later in life and become a leisure pursuit
- It allows parents to see, help and become involved in their child's work

The amount of homework varies in length, nature and frequency depending on the subject. The amount of homework will increase as your child progresses through the school.

Supported Study

This is an important initiative which allows pupils to attend additional classes during lunchtimes, after school and during holiday periods. Large numbers of our staff give generously of their time in this area. Subjects on offer will depend on the staff available to deliver. Pupils will be kept informed of the arrangements.

More information (on-going updates):

https://holyrood-sec.glasgow.sch.uk/pupils/universal-supported-study/

Parent Council

We have a very active Parent Council that represents the views of all parents. All parents are welcome to attend Parent Council meetings and can become members at the AGM in September. Parent Council minutes are available on the Parent Council page of the school website and on request from the school office.
https://holyrood-sec.glasgow.sch.uk/parents/parent-council/

https://holyrood-sec.glasgow.sch.uk/s1-parents-focus-group/

https://holyrood-sec.glasgow.sch.uk/parents/collaborative-parental-engagement/

Pupil Voice – Pupil Parliament

In line with the United Nations Convention on the Rights of the Child, we are increasingly developing strategies to enhance Pupil Voice within Holyrood. We have a Rights Respecting Schools Steering Group who worked hard to achieve Bronze Rights Respecting Schools status for Holyrood. We continue to develop our Pupil Parliament. This ensures that that all young people in Holyrood are heard.

We now have three Pupil Parliaments in S2, S3 & S4. The elected representatives for each year group, known as Pupil Parliament Representatives (PPRs), hold regular meetings and surgeries throughout the year. PPRs also host special assemblies to celebrate the work of each year group and make important whole school decisions regarding year group charity focus and providing feedback on the schools 'Standards for Success' programme.

See links below for more information:

Link to Pupil Voice Info Page

Link to Rights Respecting Schools info page

https://reach.scot/pupil-participation/three-reasons-pupil-participation-school-matters/

Extra-Curricular Activities

We have a wide range of activities that run throughout the year to extend the learning experience. A list of current activities can be found here:

Timetable will be updated inn Aug- Sept

https://holyrood-sec.glasgow.sch.uk/pupils/sport-club-timetable/

School Improvement

Our annual Standards and Quality report is available on the school website. The Standards and Quality report will be used to share the overall exam performance of the school and highlights progress in key curricular areas such as literacy, numeracy and health & wellbeing. Our priorities for improvement are detailed in our School Improvement Plan which is discussed with our Parent Council. Any parent or carer seeking a copy of the plan can contact the school office or check out our website.

https://holyrood-sec.glasgow.sch.uk/wordpress/wp-content/uploads/2020/06/School-Improvement-Planning-Holyrood-Departmental-Review-of-Progress-December-2019-1.pdf

Public Examinations

The main external examinations in which the school currently participates are those for the Scottish Qualifications Authority (SQA): National Qualifications grades 3, 4, 5 and 6, and Advanced Higher exams.

Information for parents 2018-20

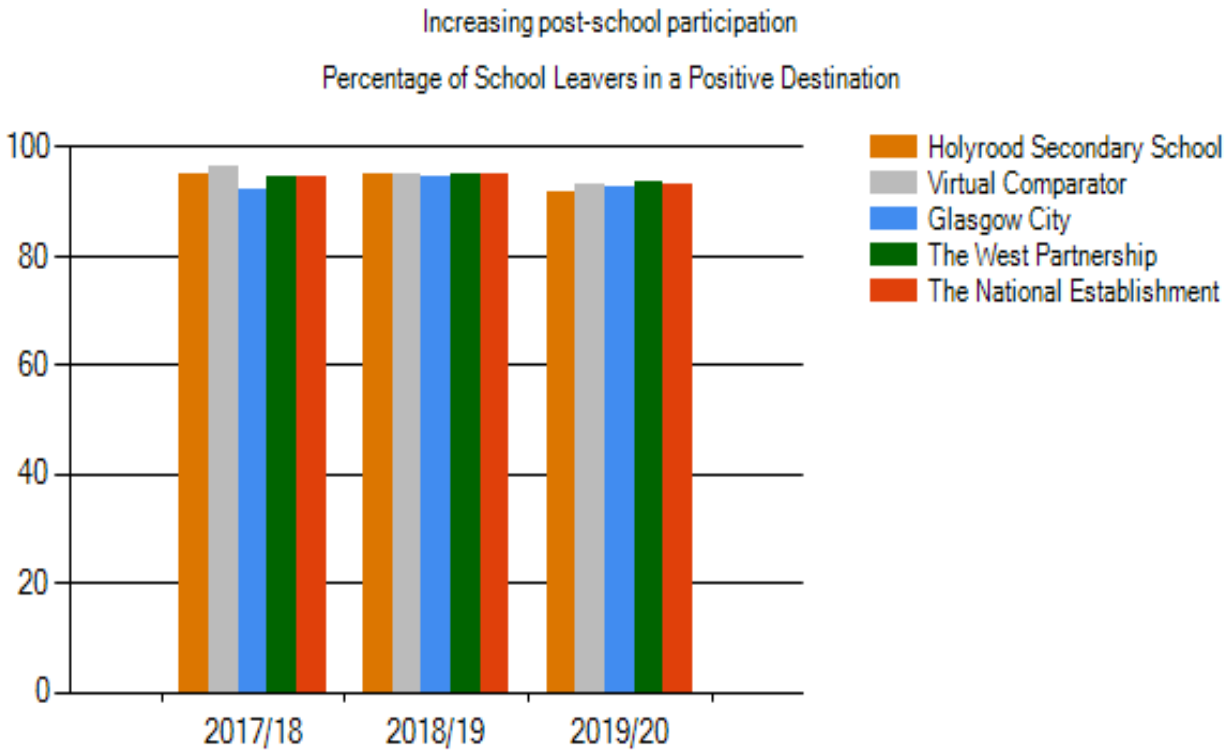
% Achieving Level 3,4,&5 by the end of S4			
S4	**2020**	**2019**	**2018**
5+ @ National 5	**49**	**43.5**	**40**
5+ @ National 4	**83**	**74**	**83**
5+ @ National 3	**92**	**85**	**90**

% Achieving Level 6 by the end of S5			
S5 A-D	**2020**	**2019**	**2018**
5+ @ Higher	**19**	**15.3**	**14**
3+ @ Higher	**37**	**30**	**30**
1+ @ Higher	**62**	**55**	**55**

% Achieving Level 6 &7 by the end of S6			
S6	**2020**	**2019**	**2018**
5+ @ Higher	**61**	**63**	**60**
3+ @ Higher	**43**	**42**	**39**
1+ @ Higher	**30**	**28**	**26**

School Leaver Destinations

School Leaver Destination figures are published annually by the Scottish Government. They record the percentage of pupils leaving schools who are going Positive destinations.



Year	% of Schools Leavers in a Positive Destination
2019/20	**91.64**
2018/19	**95.25**
2017/18	**94.97**

Useful links/ addresses:

Freedom of Information:
https://www.glasgow.gov.uk/search?q=freedom+of+information&go.x=0&go.y=0

Schools and Learning:

https://www.glasgow.gov.uk/article/25410/Schools-and-Learning

Get Safe Online: https://blogs.glowscotland.org.uk/gc/hillheadhigh/communication-with-parents/

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