



●Collaborative Parental Engagement Strategy Team: Meeting 3

Minutes of meetings: 3 /02/2020

Period 7

Home Economics Room 6

Agenda Item	Discussion & Action	Person(s) Responsible	Deadline
1. Previous minutes	Agreed and actions complete	ALL	COMPLETED
2. Parental Engagement Policy consultation feedback	<ul style="list-style-type: none"> ●Parent’s feedback distributed to the team for discussion. ●Informed team of feedback & discussion surrounding policy at parent council meeting. ●Draft 1 created to be proof read and further discussed by group at next meeting 	ALL	On-going
3. Family learning homework	To be issued at the next round of assemblies S1-S3	AB/LD/SI	Next Meeting
4. Budget	Parental Engagement budget to be spent on: <ul style="list-style-type: none"> -resources for next family learning class -Aspirational mentoring resources -Games night resources replenished -banners for events with Team logo 	LD	ASAP
5. Aspirational mentoring/podcasting	<p>This event will take place on 30th March 2020</p> <ul style="list-style-type: none"> ● AB- two letters to parents with tear off slip regarding career involvement for the evening and invitations. ● EC- make up a script/ questions for parents and for pupils for the mentoring event. So we generally standardise what kids are asking and the parent sheet prepares them ● CC – place matt/ mind map idea linking with departments on various careers associated with individual subjects. These will be laminated and handed out as an ‘at home resource.’ ● PK- Design of the placement- to be discussed and agreed by PK , EC , CC see LD if resources need purchased. <ul style="list-style-type: none"> ● Event for S3 / 4 ● AB- text to parents to advertise ● LD - twitter and information for website, SEND personal invite , short film with the ‘team’ (as previous) 	ALL	Start ASAP – complete week beginning 23/3/20

	<p>advertising event</p> <ul style="list-style-type: none"> • SI –Presentation for assemblies and deliver to S3/4 and then S2. Floor Plan for event • CC/GN - Podcasting set up and arrange parents on the evening and before to come in and read off the script – very important area before to come in and read off the script – very important area 		
6. AOCB- Education Scotland case study	Group informed of our success- filming complete for a case study for Education Scotland	Head Teacher/AB /LD/SI/EC	
7. Next meeting	Monday 9 th March period 7	All	