



Holyrood RC Secondary School Parent Council AGM

Minutes of AGM Meeting - 28th August 2018

Present:-

P Toland	J Gavigan	A McGinley	P Tompkins	J Orr	M Carlin	J Logue
M Gardner	S Quinn	RM Gaucher	M McNulty	E Bonner		D Scullion
J Roy	L McCrory	H Alarishi	C Dunn	M McFadyen		H McKinlay
L Lynch	MK Hannah	G Dunleavy	H Irving	D Docherty		J Millar
J Murphy	P Mefford	S Watson	AM Flynn			

Apologies:

S Rodger	M McLauchlan	S Crumlish	M Brannan
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Agenda

Action

- 1. Opening prayer:**
The meeting was opened with the school prayer.
- 2. Welcome and apologies**
Welcome from PT. This is the first time the first meeting of the school year has been an AGM, but due to lots of change it was felt to be important.
- 3. Approval of Previous Minutes**
 - This will be carried over until the next meeting to allow for AGM.
- 4. Review of previous year.**
The Treasurer's Report will be carried over until next meeting.
PT discusses a list of highlights from Session 2017-2018.
 - Discussion on Parent Ambassadors. This did fall away but would like to see it back on the agenda.
 - Discussed moving Parents Evenings' from end -on.
 - Change of Pastoral Structure and Mentoring Programme. Pupils came and discussed their experiences.
 - Lengthy presentation on curricular structure. Change to S1+S2 rotations and discussion about the 2020 vision.
 - Mr Lyons announced he was moving on and in May Mrs Watson was appointed HT.
 - 4 new Deputes were appointed and will be introduced later tonight.

PT thanks Mr Lyons and Mrs Watson for their hard work over the year.
Thanks to all staff who attended meetings.
Thanks you to Monica McNulty the Church Rep.
Thank you to Vice Chairs - Joanna Murphy and Anne McGinley
Massive thanks to Joan Gavigan for all her work as secretary.
Thanks to Laura Stark for minutes.
Thank you to all parents who attended meetings.
Paul Toland thanks everyone for their support while he has been Chair.

In the year ahead, we need to look at engaging better with the school as parents. Look to invite DHT's to future meetings.

Mr Toland now hands meeting over to Mrs Watson to allow appointment of Office Bearers.

5. Appointment of Office Bearers

Last year for the first time there were two Vice Chairs. Decide to only appoint one this year and if another is needed will look at again at a later date.

Joan Gavigan no longer has children at the school, however has been nominated as a co-opted member. Possibly look at someone shadowing her for future years.

Nominated and Proposed.

Chair: Paul Toland

Vice Chair: Joanna Murphy

Secretary: Joan Gavigan

Treasurer: David Scullion

Church Rep: Monica McNulty is stepping down. Hopefully new Church Rep will be approved by Archbishop ASAP. Elenor Bonner has agreed to step in once approval is confirmed.

Huge thanks to Monica for all her support as Church Rep.

Mrs Watson hands back over to Paul Toland to continue meeting.

Welcome to the 4 new DHTs who were appointed;- Megan Gardiner, Mr Roy, Mr Docherty and Mr Quinn.

All introduce themselves to PC and discuss their background and aspirations for the year ahead.

Mr Docherty explains he will be hosting information evenings regarding Digital Learning Strategies;-

- S3 Tues 30th Oct

- S1 Tues 6th Nov

- S2 Tues 13th Nov

iPads will be coming next year.

Some of the parts of each DHT remits are discussed:-

- Ms Gardiner- S3 year head, BGE, Assessment/Moderation, Tracking/Monitoring.
- Mr Roy - S2 year head, CP Coordinator, EAL.
- Mr Docherty - S4 year head, Timetabling, Senior Phase Curriculum and Tracking, Digital Learning Strategies.
- Mr Quinn - S1 year head, raising aspirations across school, Pupil Voice, School trips, addressing Equity, Positive Destinations, Partnerships, NQTs and Students.
- Mrs Watson discusses already in place DHT remits.
- Ms Carroll - S5 year head, L&T, developing new sharing good practice procedures, Thinking about Headship SQA.
- Ms Dastey - S6 year ahead, H&WB, Parental engagement strategies, achievement awards, leadership academy, Health & Safety.
- HT Remit - SIP, Self Evaluation, WTA, Leading Insight Process, Pastoral Life of school, working with partners, property management.
- Mrs Watson discusses that there are 25 new members of staff - very exciting times for Holyrood.

- Now need to work on engaging parents better. There is representation across every year group in PC but try to encourage more.
- Once the website reconstruction is finished, make sure minutes are being put on there every month. Also a text reminder being sent out each month about meetings would be helpful.
- Monica asks if St Fillan's could be sent a copy of the minutes. PT will ensure all feeder primaries are sent a copy. Joanna is going to coordinate getting an email address for all chairs.

6. Results Overview

- Mrs Watson gives all members a handout.
- Not a full results analysis yet. Insight comes out in a few weeks.

S4

- Best set of results Holyrood has seen.
- Mentoring and targeted tuition was in place.
- A huge reduction in those who did not achieve 5 at Nat 3.
- Now set targets for future years. Last year set 3 year Targets. These will remain the same.
- Want to try to engage better for level 3 from 4 to 5.
- There is a big jump from Level 4 to 5.
- PC members asks if the timetable for exams affects pupils and results, i.e. too many exams in a row, or too long in between exams. Mrs Watson will be able to look into this better with Insight.
- 40.1% got 5 qualifications A-C.
- 48% got 5 qualifications A-D
- Lots of 'nearly' pupils and this needs to be analysed.
- Overall an outstanding performance in S4.

S5

- Last year's performance was the best ever performance.
- Not quite as good as had hoped for this year.
- Need to look into if the mentoring etc gave the targeted support we wanted.
- There were still lots of good points.
- Laura Farrell is carrying out evaluations in mentoring and targeted support to check if the mentoring made a difference.
- Insight will give us more detail.

Mentoring

- Need to evaluate to check if we are going to use the same model as previously used.
- Last year was attainment driven.
- Maybe need to look at other issues, possibly make it more holistic.
- The tracking system should also help this. Holyrood are in the new pilot tracking system.

PC ask if re-marks will affect results.

Mrs Watson explains there are only a very small number of re-marks, less than 5%. These are more important for the pupils who are leaving/have left.

7. Draft School Calendar

Mrs Watson gives a draft copy out to all PC. It has not been agreed yet, but hopefully will this week.

- Particular issues last year with S2 tracking / parent information etc.

This has all been moved so that there has been communication with parents before pupils make their choices.

- Some PC discuss that standardised assessment scores weren't ready for parents night either. Mrs Watson explains they are still not back however many other forms of assessment would have been discussed. Advice from GCC is that young people should not all do assessments at the same time. Therefore classes are set so will do it when it is appropriate for their level. It should not be a whole cohort at once.
- Some query why S5/6 Parents' Meetings are before prelim. Mrs Watson explains that initially it was later, however staff would rather speak to parents when it was early enough to intervene if necessary. Tracking is still after the prelim.
- Some discuss S4 tracking is very early, this is explained that it is because they picked early so it is carried on, however will not be the same next year.
- Some ask could S4/5/6 not have two parents meetings. Mrs Watson explains this is not in WTA.
- Some parents again raise issue of Parents' meetings being end-on rather than in the evening. Mrs Watson explains staff want them end-on. PC feel parental views should be listened to for working parents. Mrs Watson hopes the booking system will help, if any real concerns then can phone Mrs Watson.

June Attendance

- Again the issue of pupil's work in June is brought up and many feel it was a waste of learning time. This must be addressed.
- Mrs Watson agrees she was not happy with the month of June. This year SQA exams finish even earlier, so there will be 5 full weeks after the exams.
- The plan is to run an activities week and pupils will only be allowed to attend if your attendance in the previous 4 weeks is roughly over 90%. Hope this will help.
- S3 will have picked options and those 5 weeks are teaching weeks.
- There will be clear communication going out that school is still serious in the month of June.

Security

- Mrs Watson explains that the start of the new reception is underway.
- Once this has finished the security doors will change.
- No-one should be going out the front door during the school day. PE will have a door to connect it.

AOCB

- PC member asks if Malawi is taking place?
- Mrs Watson explains she is awaiting information from Tom McDonald and this will depend on his answer. Other options are being explored, but hopefully as well as, and not instead of.
- Mrs Watson is hoping it runs as normal.

- PC ask what should happen with old uniforms? Mr Roy agrees previous system of being able to hand in would be excellent. He will arrange a room for dropping off and will let parents know by text.

- Mentoring Programme. The programme involves parents working with pupils. Some PC members have had previous experience doing this and say it is excellent.
- It is a 1 hr commitment a week. Ties in nicely with parental engagement.

- Holyrood have been given 4 dates which Joan will circulate.
- There are now 47 pupils in Holyrood in the programme.
- Someone would be happy to come and speak with PC about the programme.

Next Meeting: Tuesday 2nd October